

Pulaski County Library System  
Library Board of Trustees  
Minutes  
September 28, 2010  
Charles and Ona B. Free Memorial Library  
Dublin, Virginia

Trustees Present: Nancy Hudson, Chair; Martha Jackson; John Freeman; Danny Collins

Trustees Absent: Mason Vaughan, Jr., Vice-Chair; Robert Becker; Elinor Farmer; Joseph Slaughter; Laura Walters

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator

- I. Call to Order and Welcome: Chair Nancy Hudson called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, September 28, 2010 at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes – August 31, 2010: Lacking a quorum of members present, there was no vote to approve the minutes of August 31, 2010.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Library.
  - A. Expenditures
  - B. Statistics
  - C. Financial Statement – Dublin Library Cat
  - D. Dublin Library Report: There being no written report.
  - E. Technology Report: Nancy Hudson had several questions about the Technology Report. Carol Smith explained that the filtering in the public library is not as restrictive as in the schools. For example the library allows game sites which the schools block. The filtering software will not run on the new server that was purchased this spring; therefore, the old server is being used at this time to operate the filtering software. When the 2-year subscription to the filtering software expires, we will evaluate different products.

Nancy Hudson also asked that Carol demonstrate the new Find It Virginia database at the October Board Meeting.
  - F. Youth Services Report: John Freeman expressed the opinion that Jena Hardy is doing an excellent job in Youth Services providing innovative programs as well as RIF and preschool story times. Other Board Members also expressed their appreciation.
- IV. Director's Report
- V. Follow Up from Previous Meeting and Other Reports
  - A. Southwest Times Project: The ribbon cutting for the Southwest Times online will take place on October 3. The Board commended Carol Smith for initiating and completing this project for the community.
  - B. Belle, the Cat: Lucy Glenn took Belle to the Dublin Animal Hospital for her annual visit on 9/21/2010. Lucy reported that Dr. Mary May saw Belle and stated that eyes, lungs, ears

& heart are all normal. Belle has fleas and is being treated with an application of Revolution to rid her of fleas and one type of worm plus a pill that will rid her of another type of worm which may be causing the cat to cough. Coughing may also be due to over grooming due to the fleas. Dr. May also administered a distemper shot. Rabies shot is not due until 9/2011. Total cost of the visit was \$131 but Belle was given a 10% discount for being the Library Kitty.

The volunteer sign-up sheet for June – September was reviewed by the Board and noted that Belle is being cared for by staff. There is no community involvement in her care.

Martha Jackson stated that she has received a complaint from a citizen that her family is not able to use the Dublin Library due to allergies to the cat. Citizen did not ask that Belle be removed, simply wanted it known that this Dublin resident could not use the local library but was now going to Pulaski or Radford Library. Nancy Hudson stated that she had also received the same type of complaint from a second citizen.

- C. Martha Jackson asked for an explanation of the de-selection criteria being used to discard books at the Charles and Ona B. Free Memorial Library. Sally Warburton explained that many of the books in the library have been there since the library opened 20 years ago due to routine weeding not being carried out. Therefore, Lucy Glenn and Sally Warburton are in the midst of a major effort to make the collection more current and accurate. Criteria for discarding books include: if the book is not being used and checked out, the inaccuracy of the information (for example there have been many changes in science or computers in the last 20 years), the number of books available on a specific topic, the availability of the book in the Pulaski Library, and the general condition of the book. Some of the books will be replaced with newer editions. Nancy Hudson explained standard selection criteria for public libraries.

VI. New Business

- A. Fire hazard: Sally Warburton related an incident of the mulch in the flower beds at the front of the Pulaski Library smoldering and the need for the Pulaski Fire Department responding to a call for help on September 15. Jerry Hughes of the Pulaski Fire Department responded and recommended that we make the library porches no smoking zones. The boards asked that Sally follow-up with County Administration and do so.

- VII. Adjournment: There being no further business and the lack of a quorum, Nancy Hudson adjourned the meeting.

The next scheduled meeting of the Library Board is Tuesday, October 26, 2010 at 5:00 p.m. at the Pulaski Public Library.

Respectfully submitted,  
Nancy Hudson, Chair  
Sally Warburton, Recorder

Approved: \_\_\_\_\_