

Pulaski County Library System
Board of Trustees Meeting
January 28, 2025

Charles and Ona B. Free Memorial Library

Those Present: Lynne Clark, Chair; Kathy Weddle; TJ Cox; Jan Booker; Carol Smith; Laura Walters; Jennifer Brown; Bob Anderson

Those Absent: Robert Graham

Staff Present: Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:30 pm at the Charles and Ona B. Free Memorial Library. She welcomed new Trustee, Bob Anderson to the Board.
- II. Approval of Minutes: Laura made a motion to approve the minutes of November 26, 2024 as written. Jan seconded the motion which passed unanimously.
- III. Library Reports were reviewed by Trustees and Jan commented on the very enjoyable library programming.
- IV. Follow-up from Previous Meetings and Other Reports
 - A. New Sign for Dublin Library: Board would like to wait on the replacement of the sign on the front of the Dublin Library until the new sign has been installed. Sally will get County Maintenance opinion on “smartening up” the old sign. She will also contact Sign System regarding an estimate cost for a new sign.
 - B. Virginia Public Library Standards of Excellence Award: Sally reviewed a list of requirements for the library to achieve a Gold Standard of Excellence.
 - C. Friends of the Library: There was an extended discussion of the Friends of the Library. Sally read recommendations from United for Libraries Association of Library Trustees, Advocates, Friends and Foundations, a division of the American Library Association, regarding the potential conflict of interest when an officer of the Friends is also a Library Board Trustee. These concerns were dismissed by the Board. There followed a discussion of the lack of transparency in the Friends organization regarding a membership list, budget, and meeting minutes. A Memo of Understanding was presented to the Board for consideration.
- V. New Business
 - A. Capital Improvement Projects: a discussion of extending the parking lot to increase parking was discussed. Sally will ask County Maintenance for an opinion. This may require the Town of Dublin’s involvement, also.
 - B. Update on Imagination Library: Sally reported that there are 905 children actively involved at this time which is 60% of the eligible population. Our current bill is \$2,163.03/month. The library is responsible for half of that amount, thanks to the State Board of Education paying half. Cost of postage is rising from \$2.20/book to \$2.60/book
 - C. Peoples’ Paper: Laura move that this group be barred from using the library meeting rooms due to violation of Library Community Meeting Room Policy. The

group did not include the statement, "The fact that a group is permitted to meet at the public library does not in any way constitute an endorsement by the Library Board or administration of the group's policies or beliefs." When the group was asked to include it, there was a flippant Facebook post that approximated the requirement, but it was not added to their promotional flyer. TJ seconded the motion that was passed with one "no" vote.

- D. Financial Disclosure Statements were collected to be sent to Ashley Edmonds, Secretary for the Board of Supervisors.
 - E. Election of Officers: Laura Walters will become the chair and Lynne Clark will be vice-chair.
- VI. Adjournment: There being no further business, the meeting was adjourned at 5:30 pm.

Respectfully submitted:
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: March 25, 2025