

Pulaski County Library System
Board of Trustees Meeting
May 28, 2024
Charles and Ona B. Free Memorial Library

Those Present: Lynne Clark, Chair; Laura Walters; Robin Keener; Kathy Weddle; Jan Booker

Those Absent: TJ Cox; Carol Smith; Robert Graham; Margaret Brewster

Staff Present: Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:30pm at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes Laura made a motion to approve the minutes of January 30, 2024 and March 26, 2024 as written. Jan seconded the motion that pass by those present.
- III. Library Reports: The reports were reviewed.
- IV. Follow-up from Previous Meetings and Other Reports
 - A. Dolly Parton's Imagination Library Updates: There are 818 preschoolers currently enrolled with 5,366 books mailed to date.
 - B. Flooring in Pulaski Library: Laura reported that the County has budgeted the money needed to finish replacing the carpet in the Pulaski Library with laminate planks. After a short discussion Jan moved to close the Pulaski Library in early fall after school resumes to complete the project. Dublin Library will remain open. Kathy seconded the motion which passed unanimously.
 - C. Trustees email address on website: Lynne requested that her email be removed from the library website due to scammers.
 - D. Imagination Library Funding: The State has approved paying for 50% of the cost of the Imagination Library for FY 2025. \$10,892.06 remains in the DPIL account with the Dolly Parton Foundation. That plus the amount we have in donations earmarked for Imagination Library made to the Library System will pay the library portion of the cost of the program for FY2025. Trustees suggested applying for the Community Foundation, CE Richardson, and Randolph House Grants this summer and fall to maintain a healthy balance.
 - E. New Sign for Dublin Library: Trustees suggested that the library pursue a new sign to place near the road at the Charles & Ona B. Free Memorial Library to ensure drivers notice it. Sally will contact Sign Systems to discuss and get an estimate of cost.
 - F. Friends of the Library: Trustees asked for a report from the April meeting of the Friends. Laura reported that the dinner meeting was well attended and the election of new officers will take place at the October, 2024 meeting.
- V. New Business
 - A. Emergency Disaster Plan: Sally presented the plan that staff have been developing for the libraries in case of an emergency situation arising. Trustees

were impressed by the plan and a discussion ensued of previous situations in which library staff and the buildings were involved.

- B. Library Endowment: The Library System has received a check in the amount of \$600 from the Pulaski Library System Endowment fund which Community Foundation of the New River Valley invests. Trustees suggested that this be placed in the Library Donations line item at this time. If needed it can be transferred to the Imagination Library Fund or reinvested in the Endowment.
 - C. Margaret Brewster's Resignation: Margaret can not continue on the Board due to family health issues. She stated, "I really have enjoyed it. Keep up the good work." Trustees suggested we review the by-laws.
- VI. Adjournment: Lynne shared that she will be attending the webinar provided by the Library of Virginia, "Law and the Right to Read" for library boards. She also shared that she attended the Kathryn Applegate visit to the Floyd Public Library. There being no further business Lynne moved to adjourn. Laura seconded the motion and the meeting ended at 5:15pm.

Respectfully submitted,
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: July 30, 2024