

Pulaski County Library System

Board of Trustees

Special Called Meeting

October 25, 2021

Charles and Ona B. Free Memorial Library

Trustees present: Meagan Pratt, Chair; Margaret Spradlin; Lynne Clark; Jennifer McCarthy; Margaret Brewster; Jan Booker; Andrew Foxx

Trustees absent: Ashley Hale; Kevin Siers

Staff present: Sally Warburton

- I. Call to Order: The meeting was called to order at 4:30 pm by Chair, Meagan Pratt.
- II. Distribution of Grant Proposal and Memorandum of Agreement for ARPA, American Rescue Plan Act of 2021, Sub-grant Application: The MOA, Sub-grant Application, Project Plan, and Budget were distributed to Trustees on Thursday October 21 via email. Members were able to obtain a print copy at the libraries or at this meeting.
- III. Discussion: Sally presented the Project Plan to the Trustees who then discussed the plan, budget, and MOA from the Library of Virginia. The Pulaski Library System Project Plan has been approved by LVA, the Grant recipient, as well as the Virginia General Assembly. Janet Jonas who is overseeing other COVID funds for the County will also oversee this Grant. Beans and Rice will purchase Virtual Reality Workforce Development programs and equipment that will enable participants to receive hands-on experience and training before stepping into the actual workplace. The Calfee Center proposal includes equipment that will allow us to collect, preserve, edit, and store oral history and archival materials. The equipment can be used by other area nonprofits as well as the libraries. Workforce development, oral history, and historical archiving are primary goals of the Pulaski County Library System as well as the community as a whole. Trustees questioned the proposal and MOA and it was decided that a MOA would be prepared between the Library System and Beans and Rice and the Library System and Calfee Community and Cultural Center to ensure that the equipment is being used, tracked, and stored properly.
- IV. Call for a Vote: Drew Foxx moved to vote to approve Grant Proposal and MOA. Jan Booker seconded the motion which was passed unanimously by those present.
- V. Adjournment: With no other business before the Board, Meagan Pratt adjourned the meeting at approximately 5:00. The next regular meeting of the Library Board will be at 4:30 on November 30, 2021 at the Pulaski County Library.

Respectfully submitted,  
Meagan Pratt, Chair  
Sally Warburton, Recorder

Approved: November 30, 2021