

Pulaski County Library System
Board of Trustees Meeting
January 26, 2021
Pulaski County Public Library

Trustees Present: Jennifer McCarthy, Chair; Lynne Clark; Jan Booker; Meagan Pratt; Margaret Brewster; Kevin Siers

Trustees Absent: Margaret Spradlin; Ashley Hale; Drew Foxx

Staff Present: Sally Warburton

- I. Call to Order and Welcome: Jennifer called the meeting to order at 4:35pm at the Pulaski Library. She introduced new Trustee, Margaret Brewster. The meeting again took place on the floor of the library's main reading room to maintain 6 feet of physical distancing. Everyone wore a face mask.
- II. Approval of Minutes: Jennifer requested that a line regarding COVID updates be rewritten in the minutes of September 29, 2020. The line will now read, "Parks asked about the future if the COVID situation should require another shutdown. It was decided that after a discussion with County Administration the Library Board will make a decision regarding closing." Jan moved to accept this change with a second by Lynne. Passed by those present. Jan then made a motion to accept the minutes of September 29, 2020 with that change. Lynne seconded the motion which was passed.
- III. Library Reports: Copies of the reports are kept with the minutes at the Pulaski Library. The Board reviewed the Local and State Budgets as well as the Statistics report and requested that the previous year's numbers be added to the Statistics to provide a frame of reference.
- IV. Follow-up from Previous Meeting and Other Reports
 - A. New sign for Pulaski Library: no report
 - B. COVID updates: The Pulaski Library has received a request to open the restrooms from the sheriff's deputies posted at the courthouse. Board suggested we reopen a public restroom with a sign added to let patrons know that is being cleaned daily and not after every use.

85% of library staff have received the first COVID vaccine. The second will be scheduled in mid-February.

The county has not extended FMLA coverage for quarantining. Staff will have to use sick leave or annual leave.

Sadly Branch Manager, Arron Jarrells' father died of COVID in November.
 - C. Request for use of building next to Pulaski Library: no response from the Board of Supervisors. Do not expect a response after this length of time.
- V. New Business
 - A. Trustees with term ending 12/31/2020: Parks Lanier has served for 8 years and has left the Board. A book will be placed in the library collection in his honor.
 - B. Bibliostat Report: Sally shared the report submitted in November. It is available for review by Library Board members.

C. Holiday closures: Since we now have about 16 closures through the year for holidays, Library Board suggested that we consider each holiday to determine if the libraries can remain open for the Saturday of the holiday weekend.

D. Financial Disclosure Statements: Trustees were encouraged to complete the forms and submit them to Ashley Edmunds at County Admin.

E. Books in honor/memory of: it was suggested that we add a book in memory of Jeanne Whitman, longtime library supporter and volunteer.

F State Aid estimates: The \$137,437 has been increased to \$152,358 for FY 2021. 2022 estimate is \$156,388.

G. Election of officers for 2021: Lynne made a motion for Meagan to become the Board Chair and Jennifer become vice-chair for January – December 2021. Kevin seconded the motion which was passed.

VI. Adjournment: There being no further business to bring before the Board, Lynne moved for adjournment; seconded by Kevin; and passed. The next meeting is scheduled for March 30,2021.

Respectfully submitted,
Jennifer McCarthy, Chair
Sally Warburton, Director

Approved: May 25, 2021