

Pulaski County Library System
Board of Trustees Meeting
September 29, 2020
Pulaski County Public Library

Trustees Present: Jennifer McCarthy, Chair; Parks Lanier, Jr.; Margaret Spradlin; Lynne Clark; Jan Booker; Ashley Hale; Meagan Pratt

Trustees Absent: Drew Foxx; Kevin Siers

Staff Present: Jena Coalson; Taylor Quesenberry; Carol Smith; Sally Warburton

- I. Call to Order and Welcome: Jennifer called the meeting to order at 4:30 pm at the Pulaski Library. She introduced new Trustee, Ashley Hale. The meeting again took place on the floor of the library's main room so 6 feet of physical distancing could be maintained between each attendee. Everyone wore a face mask.
- II. Approval of Minutes: Parks called for the approval of the minutes of July 28, 2020 and January 28, 2020. Jan seconded the motion which was passed by those present.
- III. Library Reports: Copies of the reports are kept at the Pulaski Library. State Aid Budget is showing incorrect amount and Sally will request clarification from Diane Newby. Jan complimented Justine, Jena, and Taylor and other library staff on the great service to the community during a very difficult Summer Reading Program.
- IV. Follow-up from Previous Meeting and Other Reports
 - A. New sign for Pulaski Library: Sign System suggested several designs. Sally will follow up with additional suggestions for Board regarding adding color to the sign and a library symbol.
 - B. COVID updates: Parks asked about the future if the COVID situation should require another shut-down. ~~It was decided that the Board will have a discussion with, but a decision will not be dictated by, the County Administration since the Library Board is a governing entity for the Library System.~~ It was decided that after a discussion with County Administration the Library Board will make a decision regarding closing.
 - C. Strategic 5 Year Plan – has been tabled at this time.
- V. New Business
 - A. Approval of job descriptions: Parks made a motion to approve the updates for Library Assistant Clerk so we can begin the rehiring process for this 15 hour/week person. Motion was seconded by Jan and passed.
 - B. Request for use of empty building next to Pulaski Library: Because of the close proximity to the Pulaski Library, Meagan made a motion to send a letter to the Board of Supervisors requesting the building for Library use. Lynne seconded the motion and after much discussion the motion was carried. Lynne and Sally will write a letter to send from the Library Board.
- VI. Adjournment: There being no further business to bring before the Board, Margaret moved to adjourn at 5:45pm. Meagan seconded the motion which was passed. The next meeting is scheduled to take place on November 24, 2020 at 4:30 with the location

to be determined. Trustees expressed their approval of using the large space at the Pulaski Library so everyone can easily distance from each other.

Respectfully submitted,
Jennifer McCarthy, Chair
Sally Warburton, Recorder

Approved: January 26, 2021