

Pulaski County Library System
Board of Trustees Meeting
November 26, 2019

Charles and Ona B. Free Memorial Library

Trustees Present: Lynne Clark, Chair; Jennifer McCarthy; Drew Foxx; Parks Lanier, Jr.; Jan Booker; Meagan Pratt; Margaret Spradlin

Trustees Absent: Lora Covey; Kevin Siers

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order: Lynne called the meeting to order at 4:30 at the Charles and Ona B. Free Memorial Library
- II. Approval of Minutes: Margaret moved to approve the minutes of October 29, 2019; Jan seconded the motion which was passed by those present.
- III. Library Reports: copies of the reports are filed at the Pulaski Library
 - A. Expenditures – no report at this time
 - B. Statistics
 - C. Director
 - D. Dublin Branch
 - E. Public Services
 - F. Technology: Carol explained her plan to present a class on adding small family cemeteries to the online website Find-A-Grave
 - G. Youth Services
- IV. Follow-up from Previous Meeting and Other Reports
 - A. Budget and Munis- no additional information
 - B. By-laws Change to Meet 6-times/year – tabled until January
 - C. Community Facilities Plan – presentation of the proposed pages for the libraries. Full report can be accessed at PulaskiCounty.org
 - D. Letter to Macmillan re Downloadable Books – Macmillan Publishing Co has proposed that libraries can only purchase one copy of downloadable books for the first 3 months after publication. The Virginia Library Directors have added their concerned voices to American Library Association via a letter.
- V. New Business
 - A. Holiday Schedule – Jan made a motion to close the libraries at 5:00pm from December 23, 2019 through January 3, 2020. Margaret seconded the motion which was approved.
 - B. Bibliostat Report – Sally circulated copies of the report for FY2019 that was just completed. Trustees asked for a comparison of the statistics from 2018 to 2019 at the January meeting.
 - C. New Website Design – Sally referred Trustees to the new site created by Brian Etzel at pclibs.org
 - D. Fine Free Libraries – there was a discussion of the move not to charge overdue fines at public libraries.

- E. Trustee Membership – Lynne Clark and Jennifer McCarthy whose terms end on December 31, 2019 have both agreed to remain on the Board for another 4 years. Trustees requested that Board of Supervisors replace Lora Covey.
- VI. Adjournment: There being no further business Jan made a motion to adjourn and wished everyone a Happy Thanksgiving. Meagan seconded the motion and the meeting adjourned at 5:15pm.

Lynne Clark, Chair
Sally Warburton, Recorder

Approved: January 28, 2020