

Pulaski County Library System

Board of Trustees Meeting

September 24, 2019

Charles and Ona B. Free Memorial Library

Trustees Present: Margaret Spradlin, Vice-Chair; Meagan Pratt; Jan Booker; Drew Foxx; Jennifer McCarthy; Parks Lanier

Trustees Absent: Lora Covey; Kevin Siers; Lynne Clark

Staff Present: Sally Warburton

- I. Call to Order: Margaret called the meeting to order at 4:30 pm.
- II. Approval of Minutes: Parks made a motion to approve the minutes of the May and August meetings as written. Meagan seconded the motion. Passed by those present.
- III. Library Reports: copies of the reports are filed at the Pulaski County Library.
 - A. Expenditures: no report available at this time
 - B. Statistics: Sally gave a brief overview of the differences between Hoopla and OverDrive. Both provide downloadable resources in different ways. She also described how and why books are discarded from the collection.
 - C. Director
 - D. Dublin Branch
 - E. Public Services
 - F. Technology
 - G. Youth Services
- IV. Follow-up to Previous Meetings and Other Reports:
 - A. Strategic Plan: Meagan made a motion to approve the plan as written without further discussion. Jan seconded the motion and trustees present approved.
 - B. Budget & Munis: Drew let the Board know that the Finance Department is entering the department budgets one at a time. The Library's budgets will be added ASAP.
- V. New Business:
 - A. Model Cooperative Network: A copy of the handout created by the Library of Virginia delineating the purposes of the library staff, the board, and the Friends of the Library was distributed and discussed.
 - B. New Virginia Public Library Trustee Handbook for Governing Boards which was revised by the Library of Virginia in 2019 was distributed.
 - C. Report from County Building Committee: Sally reported on a meeting on September 16th that she and Lynne had with Elaine Holeyton, Building and Zoning Coordinator, about the future needs of the library system. It was a very positive meeting.
- VI. Adjournment: There being no further business Jan moved to adjourn with a second by Jennifer and vote by Trustees.

Respectfully submitted,
Margaret Spradlin, Vice-Chair
Sally Warburton, Recorder

Approved: October 29, 2019