

Pulaski County Library System  
Board of Trustees Meeting  
April 30, 2019

Charles and Ona B. Free Memorial Library

Trustees Present: Lynne Clark, Chair; Margaret Spradlin; Jan Booker; Parks Lanier, Jr.; Jennifer McCarthy; Meagan Pratt

Trustees Absent: Lora Covey; Drew Foxx; Kevin Siers

Staff Present: Karen Alderman; Carol Smith; Sally Warburton

- I. Call to Order and Welcome: Lynne called the meeting to order at 4:35 and introduced Karen Alderman who was hired recently for the part-time position at Charles and Ona B. Free Memorial Library. Karen introduced herself to the Board.
- II. Approval of Minutes: Jan made a motion to approve the minutes of March 26, 2019; Margaret seconded the motion which was passed unanimously.
- III. Library Reports: Copies of the following reports are filed at the Pulaski county Library:
  - A. Expenditures
  - B. Statistics
  - C. Director
  - D. Dublin Branch
  - E. Public Services
  - F. Technology
  - G. Youth Services
- IV. Follow-up from Previous Meetings and Other Reports:
  - A. Staff Updates: Karen has joined the Dublin Library staff to work evenings and Saturday.
  - B. Approved Local Budget FY2020 was shared with the Library Board.
  - C. Expansion of Dublin Parking Lot is tabled for now until County Maintenance can address the issue.
- V. New Business:
  - A. State Aid Application FY 2020 has been completed by Lynne Clark, Board Chair, and Sally Warburton, Director, and sent to the Library of Virginia.
  - B. Endowment Fund is scheduled to receive \$420 distribution this year.
  - C. Notary at Dublin Library: Aaron Jarrells has completed the application and is now able to notarize items at the library. There are no fees attached.
  - D. Community Action Diaper Drive: Elaine Powell, part-time library employee is on the Board for Community Action and has created collection boxes for their Diaper Drive. The Library will decrease library fines for those who donate.
  - E. April is Child Abuse Awareness Month and both libraries participated in the Pinwheels for Awareness campaign.
  - F. Permission for Students to use Library Computers with Tutors: After a discussion Meagan Pratt suggested that library policy remain the same requiring parent

signature for students to use a computer when parents are not present. She suggested that tutors could obtain a laptop from their school and use that with the student if they could not obtain a parent's permission. This item has been tabled at this time and will be reviewed at the May meeting after library staff makes this suggestion with the tutors.

- VI. Adjournment: Jennifer congratulated Carol Smith for being awarded the Leading Lights Lifetime Award and Parks Lanier was recognized for obtaining Honorable Mention in the Grace Writers 2019 Contest in Oak Ridge, TN for his poem "At the Gates of Paradise". There being no further business, Jennifer moved to adjourn, seconded by Jan & approved at 5:30pm.

Respectfully submitted,  
Lynne Clark, Chair  
Sally Warburton, Recorder

Approved: May 28, 2019