

Pulaski County Library System

Board of Trustees Meeting

4:30 pm

February 23, 2016

Charles and Ona B. Free Memorial Library

Trustees Present: Laura Walters, Chair; Meagan Pratt; Parks Lanier, Jr.; Nancy Hudson

Trustees Absent: Margaret Spradlin; Robert Bopp; Thomas Brewster

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: Laura Walters called the meeting to order on Tuesday February 23, 2016 at 4:30 pm at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: After reviewing the minutes of January 26, 2016, Parks Lanier moved to accept them as written and Nancy Hudson seconded the motion which was passed by those present.
- III. Library Reports: The following reports were reviewed by the Trustees and a copy of each is filed with the record of this meeting.
 - A. Expenditures are on track for spending at this time of year. New expenditures for a TLC server and two staff computers are currently being conducted
 - B. Statistics: the statistics for youth services outreach were not available at this time and will be updated next month
 - C. Director
 - D. Dublin Branch
 - E. Youth Services
 - F. Technology
- IV. Follow-up from Previous Meetings and Other Reports
 - A. Appointment of new board members: Rachael DeHaven has been asked to serve but there has been no update from Ashley Edmonds, Board of Supervisors' Secretary
- V. New Business:
 - A. 2016-17 Budget: Since the local budget had only 1 week turn-around time this year, Sally competed it using flat funding except in regard to a travel budget. Most of local budget provides for building, utilities, and staff expenses.
 - B. Substance found in library: a small baggie of a questionable substance was found in the Children's Room of the Pulaski Library. It was turned over to the Pulaski Sherriff's Department through Deputy B. Quesenberry.

- C. Placement of television & sign board at Dublin Library: the Board gave their suggestions for placement of a new wall-mounted TV in the Dublin Library Community Room and a sign board for outside the front door of the Library.
 - D. Executive Session: Parks made a motion to move into executive session for the purpose of “The protection of the privacy of individuals...” as per Code of Virginia 2.2-3711 in order to discuss a juvenile. Megan Pratt seconded the motion and the Board approved. After a discussion of the above stated purpose, Parks moved and Meagan seconded the motion to return to an open meeting and vote certifying that they discussed only exempt subject matters identified in the previous motion, and agreed to the decision from the closed meeting. Board approved the motion. Va. Code 2.2-(B)
- VI. Adjournment: There being no further business, Parks called for adjournment which was seconded by Nancy and approved by those present at 5:45.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: April 26, 2016