

Pulaski county Library System
Board of Trustees meeting
Minutes
May 26, 2015
Pulaski County Library

Trustees Present: John Freeman, Chair; Nancy Hudson; Parks Lanier, Jr.; Robert Bopp; Margaret Spradlin; Laura Walters; and Hattie Haulsee

Trustees Absent: Thomas Brewster

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: John Freeman called the meeting to order on Tuesday May 26, 2015 at 4:30 pm at the Pulaski Public Library
- II. Approval of Minutes: After reviewing the minutes of March 31, 2015 and April 28, 2015, it was noted that Laura Walters' name needed to be added to the minutes of April 28. With that correction Margaret Spradlin moved that the minutes of March 31, 2015 be approved. The motion was seconded by Parks Lanier and motion carried. The minutes of the April 28th meeting were not voted on as there was not a quorum at that meeting.
- III. Library Reports: the following reports were reviewed by the Trustees and a copy of each is filed with the record of this meeting at the Pulaski Library:
 - A. Expenditures: Sally Warburton pointed out the negative figures in some of the line items. Staff is spending out the funds at this time and looking at the bottom line of the budget rather than each line item. Therefore some of the line items may be overspent while others are underspent.
 - B. Statistics: Nancy Hudson asked how overdues are being handled. At this time patrons with overdues are being called, then mailed a notice, then recalled via telephone. In the next few months a bill will be added to this follow-up in the hopes of retrieving more of our overdue items.
 - C. Director: Board requested an explanation of PCPC and Pulaski GROW. PCPC (Pulaski Community Partners Coalition) is still in existence though no longer being funded with the federal Drug Free Communities Grants. Lee Spiegel, past director of PCPC, is setting up a nonprofit called Pulaski GROW which will take up the Youth Training Center begun by PCPC to educate teens on getting and keeping a job. She is funded by grants and donations at this time but hopes to become self-sustaining through aquaponically grown vegetables. The Board also asked about the webinar on Summer Reading Program and the report of a comparison between those who attend the library's programs in the summer and a decrease of the "Summer Slide" in which children tend to lose some of their reading and math abilities. Board hopes these statistics will be shared with the schools and the public.

- D. Dublin Branch: Board commented on Sharyn McCrumb attending the Dublin Book Club meeting. Scott McGregor, branch manager had invited Ms. McCrumb to attend a meeting via Skype but the author suggested she come to the meeting which was greatly appreciated by those attending. Nancy Hudson commented upon the tree planting ceremony held in honor of Jackie Hunter which was attended by about 25 – 30 people including Mrs. Hunter’s sisters.
 - E. Youth Services: Board inquired about Jena Hardy visiting Riverlawn Schools to receive information about Summer Reading Program. Jena also visited Snowville and Critzer Elementary Schools last month. Pulaski and Dublin Elementary Schools were not able to schedule visits this year.
 - F. Technology: Carol Smith explained that a new copier has been purchased from Bristol Office Supply rather than Blue Ridge Copier, which has become Ethos, because of better equipment and a less expensive machine and service contract.
- IV. Follow-up to Previous Meetings and Other Reports:
- A. Appointment of Trustee for Draper District: The Pulaski County Board of Supervisors extended an invitation to Ms. Megan Pratt to serve on the Library Board. Sally followed up the request with an informational letter. There has been no response at this time from Gena Hanks, Executive Secretary and Clerk to the Board of Supervisors, or from Ms. Pratt.
 - B. Director’s Job Description: There was some discussion concerning whether to add the “necessity” or the “preference” that the director live in Pulaski County. Members decided that both could limit the board when choosing a new director and while residency is certainly preferred they didn’t add it to the job description. Laura Walters moved to approve the description and Robert Bopp seconded the motion which passed.
 - C. NRV Community Foundation: Board members who were present at the April meeting reviewed Ms. Jessica Wirgau’s presentation for the benefit of those board members who were not present. There has not been no further correspondence with Ms. Wirgau at this time.
- V. New Business:
- A. Revision of Acceptable Computer Use Policy: the Board reviewed the changes and asked that a revised copy be presented at the June meeting for approval.
- VI. Adjournment: There being no further business, John Freeman called for a motion to adjourn. Laura Walters so moved and Hattie Haulsee seconded the motion which was approved.

Respectfully submitted,
John freeman, Chair
Sally Warburton, Recorder

Approved: June 30, 2015