

Pulaski County Library System
Board of Trustees Meeting
Minutes
March 31, 2015
Pulaski Public Library

Trustees Present: John Freeman, Chair; Hattie Haulsee; Nancy Hudson; Margaret Spradlin; Parks Lanier, Jr.; Robert Bopp

Trustees Absent: Thomas Brewster; Laura Walters

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: John Freeman called the meeting to order on Tuesday March 31, 2015 at 4:30 pm at the Pulaski County Library
- II. Approval of Minutes: After reviewing the minutes of January 27, 2015, Margaret Spradlin moved for approval and Hatty Haulsee seconded the motion which passed.
- III. Library Reports: The following reports were reviewed by the Trustees and a copy of each is filed with the record of this meeting at the Pulaski Library.
 - A. Expenditures
 - B. Statistics
 - C. Director
 - D. Dublin Branch
 - E. Technology
 - F. Youth Services
- IV. Follow-up to Previous Meetings and Other Reports
 - A. Appointment of Trustee for Draper District: Vacancy continues to exist due to Martha Jackson's term expiring 12/31/2014 and Ms. Jackson's decision to not continue to serve on the Library Board. Item has been placed on the Board of Supervisors' April agenda.
 - B. Budget FY 2015-16: Application for State Aid for FY 2016 has been completed
- V. New Business
 - A. Director's Job Description has been revised in February/March of 2015. Item will be placed on the April agenda for further revision and approval
 - B. 50th Anniversary of Pulaski Library is September, 2016 and the 75th anniversary of the establishment of the library system is in 2018. Margaret Spradlin has volunteered to help with a committee to plan appropriate celebrations.

- C. Closing the libraries for inclement weather: Sally Warburton reported that at this time the libraries stay open from 8:00 am to 5:00 pm Monday through Friday as advised by the County Administration. After 5:00 pm and on Saturdays, the library director decides if it is appropriate to close the libraries dependent upon weather conditions and if staff can make it into work.
 - D. Request by Southwest Virginia Veteran's Cemetery Committee: Margaret Spradlin explained to the Board that this committee sponsors a wreath laying ceremony at the Veteran's Cemetery in December. In order to raise funds for the wreaths, the committee will be sponsoring an historic homes tour on May 31. The committee is requesting that the libraries sell tickets to the public prior to the event. Board members unanimously agreed to this request.
 - E. "Q and A Times": Sally advised the Trustees that this publication dated April 2015 lists every county employee and their salary/hourly pay rate. While there is no reason to believe that the Board will be questioned about library pay, they should be aware that this is available to the public.
- VI. Adjournment: There being no other business, Sally Warburton shared an article entitled, "In Praise of Libraries" which was included in the March edition of *The Rotarian* and thanked the Trustees for their important service to the county. Nancy Hudson then invited members to the Friends of the Library dinner and presentation by author, Joe Tennis on April 14. Hattie Haulsee moved for adjournment and Robert Bopp seconded the motion which was passed and the meeting adjourned at 5:25.

Respectfully submitted,
John Freeman, Chair
Sally Warburton, Recorder

Approved: May 26, 2015