

Pulaski County Library System
Board of Trustees Meeting
Minutes

April 29, 2014

Charles and Ona B. Free Memorial Library

Trustees Present: Martha Jackson; John Freeman; Parks Lanier, Jr.; Robert Bopp; Hattie Haulsee; Laura Walters

Trustees Absent: Margaret Spradlin; Nancy Hudson; Thomas Brewster

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: John Freeman called the meeting to order on Tuesday April 29, 2014 at 4:30 pm at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: After a review of the minutes of the meeting held on February 25, 2014, Martha Jackson asked that the list of Trustees Present be corrected to reflect her presence. Laura moved for approval of the minutes with that correction, Martha seconded the motion and it was passed by those present. Due to inclement weather the March meeting of the Board was cancelled.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
 - A. Expenditures: Staff is spending out end of year funds at this time.
 - B. Director
 - C. Dublin Branch
 - D. Youth Services
 - E. Technology: No technology report at this time due to clerical error by the director. Report will be included in the May board packet.
- IV. Follow-up to Previous Meetings and Other Reports
- V. New Business:
 - A. Hiring new part-time employee: we are continuing our search for the Youth Services Outreach Position. It will remain open until filled.
 - B. Proposed budget FY 2014-2015: The proposed local budget was presented to the board members. Appreciation was expressed to the Board of Supervisors for the continued funding. There is not a State Aid budget at this time due to the State not having passed a budget as of yet.
 - C. Pulaski County Library System Fund with Community Foundation of the NRV: The ending fund balance for the Pulaski Library Fund is \$110,901.93. The payout for the endowment fund will come due soon.

- D. Financial audit for FY 2013: The State requires a copy of the audit by June 1, 2014 or the first quarter state aid payment for FY 2015 will be delayed until it is received. Diane Newby, County Finance Director, reports that the audit has not been completed but will be forwarded to the State as soon as possible.
- VI. Adjournment: Thank you gifts were distributed to the Trustees present in appreciation for their volunteer service to the library. There being no further business, Laura moved to adjourn at 5:00 pm. Hattie seconded the motion and it was passed.

Respectfully submitted,
John Freeman, Chair
Sally Warburton, Recorder

Approved: May 27, 2014