

Pulaski County Library System  
Board of Trustees Meeting  
Minutes  
October 30, 2012  
Pulaski County Library

Trustees Present: Laura Walters, Chair; John Freeman, Vice-Chair; Martha Jackson; Barbara Derr; Margaret Spradlin; Joseph Slaughter;

Trustees Absent: Thomas Brewster, Superintendent of Schools; Nancy Hudson; Judy Gettys

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: The meeting was called to order at 4:30 pm on Tuesday October 30, 2012 by Laura Walters at the Pulaski County Library. A note from Mason Vaughan was passed among the board members expressing his thanks for the donation made to the library in his honor.
- II. Approval of Minutes: John Freeman made a motion that the minutes of the August meeting be approved as written. Barbara Derr seconded the motion and it was passed. Since there was not a quorum present at the September meeting those minutes will simply be added to the record.
- III. Library Reports: The following reports were reviewed by the Trustees present and a copy of each is filed with the record of this meeting at the Pulaski County Library.
  - A. Expenditures
  - B. Statistics: Sally Warburton commented that Carol Smith has been partnering with the Pulaski County High School Media Specialist to register students for library cards so they can access the databases. As a result we have seen a large increase in the use of Freegal for free downloadable music.
  - C. Director
  - D. Branch Manager
  - E. Technology
  - F. Youth Services: no report
- IV. Follow Up from Previous Meeting and Other Reports
  - A. Community Foundation: In reviewing the minutes of the September meeting, Trustees present at that meeting commented on the presentation of Jessica Wirgau of the Community Foundation of the NRV and explained the pros and cons of an endowment vs. a foundation held in a money market account. Martha Jackson moved that the \$10,000 donation from Frank Flippin be moved into a true endowment fund with the payouts each year to be used to honor his mother, Ethel Flippin. John Freeman seconded the motion and it was passed.
  - B. Security Cameras: Laura Walters asked that we obtain a firm quote for cameras and recording equipment for both the Dublin and Pulaski Branches. She will then present the request for funds to the Board of Supervisors. Carol Smith will follow up to obtain

the information based on her expertise of the number and placement of cameras needed at each site. Library Board requested that the recording function of the surveillance system be stopped at this time due to antiquated equipment.

V. New Business

- A. Literacy Volunteers of the New River Valley: Sally updated the board on the reorganization efforts of this organization with which the library partners and provides permanent representation of the board.
  - B. Fire Marshal's Report: The Pulaski Fire Marshal has inspected the Pulaski Library and approved the premises as safe.
  - C. Internet filtering and e-rate requirements: The Acceptable Computer Use Policy was presented in an open meeting to fulfill the requirements needed to obtain e-rate funds.
  - D. Norma Spence Resolution of Appreciation: The Library Board approved that a Resolution of Appreciation be written and presented to long-time Pulaski County Employee, Norma Spence to thank her for her service to the library. Carol Smith will follow-up.
- VI. Adjournment: There being no further business, Barbara Derr moved to adjourn at 5:20 pm. Margaret Spradlin seconded the motion and it was passed.

Respectfully submitted,  
Laura Walters, Chair  
Sally Warburton, Recorder

Approved: November 27, 2012