

Pulaski County Library System
Board of Trustees Meeting
Minutes

April 24, 2012

Charles and Ona B. Free Memorial Library

Trustees Present: Laura Walters, Chair; John Freeman, Vice-Chair; Nancy Hudson; Margaret Spradlin; Martha Jackson; Barbara Derr

Trustees Absent: Robert Becker; Joseph Slaughter

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: The meeting was called to order at 4:35 pm on Tuesday, April 24, 2012 by Chair Laura Walters at the Charles and Ona B. Free Memorial Library
- II. Approval of Minutes: Nancy Hudson requested that the spelling of Marsha Simpkins name be corrected in the minutes under New Business. John Freeman moved that the minutes of March 27, 2012 be approved with this correction. Barbara Derr seconded the motion and the minutes were approved.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the record of this meeting at the Pulaski County Library.
 - A. Expenditures
 - B. Statistics: Barbara Derr asked for an explanation of standards for discarding books from the library collection. Nancy Hudson and Sally Warburton discussed the usual standards for deselection.
 - C. Director's Report: A discussion ensued of Deputy Cressell's training for dealing with problem patrons. A follow-up staff meeting took place on April 23rd and another is planned for May 18. Staff is identifying the specific issues they want to address with patrons.
 - D. Dublin Library Report
 - E. Technology Report: Carol Smith added that the cost of the Ancestry database for genealogy research is approximately \$1000/year and can be used only in the library and is being discontinued due to cost and lack of use. Heritage Quest which is available online will be retained.
 - F. Youth Services Report: Board members commented on their approval for plans for Summer Reading Program.
- IV. Follow Up from Previous Meetings and other Reports
 - A. Ceiling replacement and other improvements at Pulaski Library: Sally Warburton reported that the ceiling and lights replacements have been completed. In doing

these renovations other issues were uncovered which included replacement of ductwork for the heating and cooling system, replacing the hot water heater, repairing the handicapped accessible front door, and replacing the paper towels with hand dryers in the public restrooms.

- B. Committee report on problem patron behavior: see above in Director's Report
 - C. Strategic Plan: board had no suggestions or additions
 - D. Budget FY 2012/2013: a copy of the proposed budget was distributed to board members
 - E. Library server: a letter from Tim Barnes, Director of Information Technology for Pulaski County was distributed with his response to the library request to move the library server to the courthouse server room. An alternative to the courthouse room, is the building next door to the library that was formerly the School Board Offices that is owned by the County and has a room wired for servers.
- V. New Business: no new business
- VI. Adjournment: Laura Walters expressed her thanks to the Friends of the Library for an enjoyable dinner and program that took place on April 12th. Nancy Hudson and Margaret Spradlin were introduced as new Friends' board members. Laura suggested that we purchase a book in honor of Mason Vaughan's service to the library as a long-time Trustee. Condolences were expressed to Margaret Spradlin on the death of her mother. Barbara Derr made a motion to adjourn which was seconded by Nancy Hudson and passed by the Board.

Respectfully submitted,
Laura Walters, Chair
Sally Warburton, Recorder

Approved: May 29, 2012