

Pulaski County Library System
Board of Trustees Meeting
Minutes
February 28, 2012
Charles and Ona B. Free Memorial Library

Trustees Present: Laura Walters, Chair; Martha Jackson; Nancy Hudson; Barbara Derr; Margaret Spradlin

Trustees Absent: Robert Becker; Mason Vaughan, Jr.; John Freeman; Joseph Slaughter

Staff Present: Carol Smith

Absent: Sally Warburton

Guest Present; Mary Catherine Stout, President of The Friends of the Library

- I. Call to Order and Welcome: The meeting was called to order at 5:03 pm on Tuesday, January 31 by Chair Laura Walters at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes: Barbara Derr made a motion to approve the minutes of the January 31, 2012 meeting. Nancy Hudson seconded the motion and they were passed as written.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the record of this meeting at the Pulaski county Library.
 - A. Expenditures: Carol Smith pointed out that the statistical report now has the break out of County and State Funds. Margaret Spradlin asked if the total from the two budgets represented the total library budget for the fiscal year and Carol Smith answered yes. Carol Smith also mentioned that Sally Warburton had been working on next year's budget and had submitted it to the county. She also mentioned that it had not been asked to cut 10% when submitting and that seemed to be a good sign that things were improving. Nancy Hudson then explained that if the county budget was cut then State Funding would be cut out. Carol mentioned that end of the year money was being looked at and departments were making requests for purchases and that DVDs for both library collections had been purchased that day.
 - B. Statistics
 - C. Dublin Library Report: Carol mentioned that the new book group that Scott had started was very successful and Mary Catherine, who attends the group, agreed. Nancy asked if Belle was better about the water fountain and Carol reported that Scott McGregor was working on it.
 - D. Technology Report: Nancy Hudson asked how the inventory was going and Carol explained the real time inventory process and mentioned that it was going quickly and that Kristi Anderson and Justine Burcham were doing a great job. Nancy said that she was glad that an inventory was being done and Carol said that it was the first one to be done with the new system and would help clean up the collection in many ways.
 - E. Youth Service's Report

F. Director's Report

IV. Follow Up from Previous Meetings and Other Reports

- A. Ceiling replacement at Pulaski Library: Carol shared the schedule with board members and reminded them that it was subject to change. Laura Walters asked what days we would be closed and Carol said Friday, April 13 and Saturday, April 14 and that it was possible to have a late opening on Monday. She also noted that Dublin Library would be open during this time.
- B. Loan/donation of stained glass: The Hudnalls have decided not to donate the stained glass to the library due to losing creative control of the piece.
- C. Committee Report: Carol reported on the committee meeting and that the committee had found out that Violent Sexual Offenders could not be kept from using the library. Nancy Hudson voiced surprise at this as she thought that any place that had children frequently could do so. Laura Walters said that in her conversation with Sherriff Davis, he had checked with the probation officials because it was not a child care or school, we could not ban them from the library. Laura Walters asked if the police had been coming to the library and Carol said that they had seen Pulaski officers but not Sherriff Deputies. Laura said that Jim Davis was waiting on a call from Sally before sending officers to the library. She also asked if he had been called to set up the training that he had offered for library staff. Carol Smith said she thought the training was going to be planned for when the Pulaski Library was closed due to the renovations and be held in Dublin. Carol also spoke about what she and Sally Warburton had decided when the committee turned it over to them for guidelines. It was decided that instead of having long lists of things that were disruptive or inappropriate behavior for patrons that could not be all inclusive, that the staff would list and have guide lines for things that they felt were disruptive or inappropriate.
- D. Director's evaluation: Laura Walters requested to move the director's evaluation to the end of the meeting since they would have to go into closed session. She asked if there was any new business to be discussed and there was none.

V. Adjournment

Martha Jackson had to leave for another meeting, and Nancy Hudson pointed out that there were not enough members present to go into closed session. Nancy also said that if anyone had their evaluations they could give them to Laura. The meeting was adjourned at 4:50 pm. The next meeting will be in Pulaski on March 27.

Respectfully submitted,
Laura Walters, Chair
Carol Smith, Acting Recorder

Approved: March 27, 2012