

Pulaski County Library System
Library Board of Trustees
Minutes
May 31, 2011
Pulaski Public Library

Trustees Present: Nancy Hudson, Chair; Mason Vaughan, Jr., Vice-Chair; John Freeman; Elinor Farmer; Margaret Spradlin; Martha Jackson; Joseph Slaughter

Trustees Absent: Laura Walters; Robert Becker

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator; Jena Hardy, Children's Librarian

- I. Call to Order and Welcome: Chair Nancy Hudson called the Pulaski County Library Board of Trustees meeting to order at 5:00 pm on Tuesday, May 31, 2011 at the Pulaski Public Library.
- II. Approval of Minutes: Elinor Farmer moved that the minutes of the April 26, 2011 meeting be approved as written. John Freeman seconded the motion and the minutes were approved as written.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Library.
 - A. Expenditures
 - B. Statistics
 - C. Belle's Financial Statement
 - D. Dublin Library Report: Library Board recommends purchasing several Dogwood Trees to replace the pine that fell in spring storms.
 - E. Technology Report: Sally Warburton presented a proposal to the Library Board to purchase a cell phone for the Technology Coordinator and media plans for her and the Director to enable them to stay in touch via cell phone, email and the Internet. The Board approved this expenditure.

Carol Smith described a new printer scanner to print larger posters and banners for the library as well as the public. John Freeman moved that the library make the purchase of this machine; Joseph Slaughter seconded the motion and it was approved as an asset to the library.
 - F. Youth Services Report: Jenna Hardy presented a proposal to create a Library Facebook Page to promote programs to teens. This would be a "Fan Page" rather than the typical "Friends Page" to keep it more informative rather than "friends" posting messages. Trustees asked several questions about keeping it professional and safe, especially when posting photographs. Jena will check it daily and keep it appropriate to a library.
 - G. Director's Report: At the regular meeting of the Pulaski County Board of Supervisors on May 23, 2011, the following "Amendment to the Smoking Control Ordinance to Control

Smoking In and Around County Buildings” was approved: “Mr. Huber described purpose of hearing was to amend the ordinance to prohibit the disposal of cigarette butts in the mulch and landscaping in the immediate area around county buildings, as well as to prevent smoke from blowing back into the county buildings as a result of smoking at the entrances to the buildings – Public hearing held – comments were heard from Genie Zunic in opposition to the amendments and Gena Hanks in favor of the amendments – Supervisor Akers suggested consideration to banning smoking on all county properties – Board approved amendments with the effective date of July 1, 2011 – Notify occupants of county buildings – Arrange for appropriate signage for county buildings – Designate alternate smoking locations for courthouses, libraries, and County Administration Building”

Sally Warburton displayed the award for the Southwest Times Digitization Project that was awarded to the Library System by the Virginia Public Library Directors Association.

- IV. Follow Up from Previous Meeting and Other Reports
 - A. Plaque for Dublin Community Room: The design for the plaque created by Sign Systems in Fairlawn, VA was presented and approved by the board. The Friends of the library has agreed to pay for it.
 - B. Hiring of Part-Time Employee: The job is being readvertised as an evening and Saturday position to try to get a few more applicants.
 - C. Trustee Contact Information was updated and disseminated.
 - D. Five year Strategic Plan: Trustees made suggestions to update the information and to keep it an ongoing plan by adding years rather than letting it expire in 2013 and having to create an entirely new plan at that time.

- V. New Business
 - A. Tree at Dublin Library: See Dublin Report above.
 - B. Ceiling replacement at Pulaski Library: The design is out for bids at this time and will be completed by late summer.

- VI. Adjournment: There being no further business, Mason Vaughan made the motion to adjourn at 6:00 pm. John Freeman seconded the motion which was passed unanimously.

The next scheduled meeting of the Library Board is Tuesday, June 28, 2011 at 5:00 pm at the Charles and Ona B. Free Memorial Library.

Respectfully submitted,
Nancy Hudson, Chair
Sally Warburton, Recorder

Approved: June 28, 2011