

Pulaski County Library System  
Library board of Trustees  
Minutes  
February 23, 2010  
Charles and Ona B. Free Memorial Library  
Dublin, Virginia

Trustees Present: Nancy Hudson, Chair; John Freeman; Martha Jackson; Danny Collins; Laura Walters; Elinor Farmer; Joseph Slaughter

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator; Mia Catron, Branch Manager

Trustees Absent: Mason Vaughan, Jr., Vice-Chair; Tom Brewster, Acting Superintendent of Schools

- I. Call to Order and Welcome: Chair Nancy Hudson Called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, February 23, 2010 at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes – January 26, 2010: The Board reviewed the minutes of January 26, 2010. A motion was made by John Freeman and seconded by Laura Walters to approve the minutes as written. The motion was passed by the Trustees present.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Public Library.
  - A. Expenditures: Nancy Hudson questioned the expenditures for the garage. These were for repairs on the library van. Joseph Slaughter asked about the workman's comp line item which are not payouts but rather for the insurance fees for employees
  - B. Statistics: Nancy Hudson questioned the statistics for Ancestry Database. Carol Smith assured board of the extended use of this database which must be used in the library and Heritage Quest that can be accessed by library card holders remotely from any Internet connection. Elinor Farmer emphasized the importance of genealogy research as the second most popular hobby.
  - C. Dublin Library Report: See New Business, Dublin Library 20<sup>th</sup> Anniversary Celebration
  - D. Technology Report: Laura Walters asked for an explanation of e-rate which Carol Smith was able to answer. E-rate is a reimbursement program by which schools and the library can recoup 60% of their telecommunication expenses. Since the library is not getting billed for basic telephone service, we will not be able to receive this reimbursement this year.
  - E. Youth Services Report: Nancy Hudson stated that she was pleased that Jena Hardy, Youth Services Coordinator is making an effort to interest tweens and teens in the library. Suggested possibly holding programs at the Dublin Library after school to attract Dublin Middle School students.
  - F. Director's Report: discussion of the budget for FY 2010/2011. See below.

- IV. Follow Up from Previous Meeting and Other Reports
- A. FY 2010/11 Budget: Sally Warburton explained that the library budget has been divided into two budgets, one that is local monies and the other is state aid. This makes it much easier to determine how state aid is actually budgeted and reductions that may be made in local funds. Funds listed in state aid budget are the projected amount for FY 2010/11. The funds will be budgeted when the amount is confirmed.
  - B. Library Policy - Collection Development Policy: the board reviewed the draft of this policy. Nancy Hudson asked that "8. Standard selection aids" be added to the list of "Criteria for Selection" and that the first sentence be amended to read, "The Pulaski County Library System is committed to serving the informational, educational, cultural and recreational literature needs of all its patrons through the print and non-print collections." Danny Collins moved to adopt the policy with these corrections. The motion was seconded by Joseph Slaughter and passed unanimously.
- V. New Business
- A. Dublin Library 20<sup>th</sup> Anniversary Celebration: the board set April 25, 2010 from 1:30 – 3:30 p.m. as the date and time for a reception. Several suggestions were made of whom to invite, community members that may be able to help with displays of historical items, and promotional ideas. Mia Catron will be chairing the committee for the celebration and creating a library display.
  - B. Honoring Past Library Board Members: John Freeman made a motion that the library honor 4 past board members who served their entire eight-year terms, Judy Barr, Don Farris, Don Stowers, and Marva Hickman, by placing books in the library collection in their honor. Elinor Farmer seconded the motion and it was passed unanimously. Sally Warburton will arrange that book plates be placed in the four books, one for each person and a letter sent to them thanking them for their years of service.
- VI. Adjournment: Chair Nancy Hudson entertained a motion to adjourn the Library Board of Trustees at approximately 6:00 p.m. Danny Collins moved to adjourn. Elinor Farmer seconded the motion. The motion was unanimously approved by the Trustees present.

The next scheduled meeting of the Library Board is Tuesday, March30, 2010 at 5:00 p.m. at the Pulaski Public Library.

Respectfully submitted,  
Nancy Hudson, Chair  
Sally Warburton, Recorder

Approved: \_\_\_\_\_