

Pulaski County Library System
Library Board of Trustees
Minutes

September 29, 2009

Charles and Ona B. Free Memorial Library

Trustees Present: John Freeman, Chair; Mason Vaughan, Jr., Vice-Chair; Marva Hickman; Nancy Hudson; Martha Jackson; Joseph Slaughter; and Don Stowers

Staff Present: Sally Warburton, Director

Trustees Absent: Danny Collins and Elinor Farmer

- I. Call to Order and Welcome: Chair John Freeman called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, September 29, 2009 at the Charles and Ona B. Free Memorial Library in Dublin, Virginia.
- II. Approval of Minutes – August 25, 2009: The Board reviewed the minutes of August 25, 2009. A motion was made by Dr. Stowers and seconded by Mr. Vaughan to approve the minutes as written. The motion was passed by the Trustees present.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Public Library.
 - A. Expenditures: Don Stowers and Sally Warburton explained the meaning of the headings on the Expenditure Report to the Board. Sally reported from the State Library Directors' Meeting that took place September 17 and 18, 2009 that State Aid to the Pulaski County Library System will be decreased from \$139,193 to \$132,233 which is only \$6960. The State Library took the largest decreases and passed along only a 5% budget decrease to localities. Because the State budget is still not balanced at this time, there may be further cuts. A part-time employee has resigned and is not being replaced at this time, but the decrease in staff has not affected services. Nancy Hudson noted that there were several practices that she felt could be eliminated when she was the interim director, such as the routine cleaning of all returned books.
 - B. Statistics: Board asked for and received an explanation of why the Statistical Report included the past two months subdivided by location and the past month a year ago which is a compilation of both branches. Sally also explained that books are now being ordered monthly as well as standing orders of the most popular authors' new books.
 - C. Dublin Library Report: Board commented on Courtney Price leaving the library but becoming a valuable employee of the Pulaski County Schools.
 - D. Technology Report: The new computers which are being purchased for the Dublin Library will be funded by the Gates Foundation. The new operating system that will be released this fall is Windows 7.
 - E. Director's Report: Board members commented upon the reception for Jena Hardy, new Youth Services Coordinator.

- IV. Follow Up from Previous Meeting and Other Reports:
- A. Guidelines for Belle the Cat at Charles and Ona B. Free Memorial Library: no new report. Tabled until the October meeting. Sally Warburton reported that the Friends of the Library did not want to contribute to the care of Belle. Martha Jackson asked if the proposed guidelines were being followed at this time and the Board was in agreement that they were. Concern by some Trustees that the Tupperware cover for the drinking fountain is unattractive.
 - B. Library Policy: Library Trustees present reviewed the proposed Statement of Objectives; The Library Bill of Rights, The Freedom to Read and The Freedom to View statements; and the Community Meeting Room Policy and Request for Use of the Meeting Room Form. After comments and corrections by Board Members the Board voted by acclamation to approve all of the documents for inclusion in the Library Policy Manual.
- V. New Business: Trustees noted that the Free Memorial Library cornerstone was laid in 1989 and requested information about the building and opening of the library in order to commemorate the 20th anniversary.
- VI. Adjournment: Chair Freeman entertained a motion to adjourn the Library Board of Trustees at approximately 6:00 p.m. Dr. Stowers moved to adjourn. Mr. Vaughan seconded the motion. The motion was unanimously approved by the Trustees present.

The next scheduled meeting of the Library Board is Tuesday, October 27, 2009 at 5:00 p.m. at the Pulaski Public Library in Pulaski, Virginia.

Respectfully submitted,
John Freeman, Chair
Sally Warburton, Recorder

Approved: _____