CONSTITUTION AND BYLAWS OF
THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC.

ARTICLE I:
The name of this organization shall be THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC., hereinafter referred to as THE FRIENDS.

ARTICLE II:
Section I: Purpose
The purpose of THE FRIENDS is exclusively educational and charitable in nature and is

To promote interest in the Pulaski County Library System,
To educate the members and the community about the services provided for them by the Library,
To support the Library with voluntary efforts and financial help wherein possible.

ARTICLE III: MEMBERSHIP
Section I: Classes of Membership
All residents of Pulaski County and those eligible to hold library cards in the Pulaski County Public Library System are eligible for membership. Categories are: Individual, Family (husband, wife or other adult members of the same household), Senior (65+) and Commercial.

ARTICLE IV: DUES
Section I: Annual Dues
Senior $10.00
Individual 12.50
Family 15.00
Commercial 25.00

Section II: Payment
Membership will run from January to January and upon receipt of payment to the Treasurer of THE FRIENDS, membership will remain in good standing until the following January. Those members joining in mid-year will pay the same dues as those joining in January.

Section III: Refunds
No refund of dues will be made to members who leave Pulaski County, Virginia. They will still be considered members in good standing until the end of the year.

ARTICLE V: MEETINGS
Section I: Frequency
There will be at least one (1) general meeting per year. The administrative year will be from January 1 through December 31. The Board of Directors shall meet at least quarterly.

Section II: Special Meetings
Special meetings may be called by the Board of Directors.

Section III: Notice of Meetings
All members shall be entitled to notice of all regular and special meetings.

Section IV: Quorum
Quorum shall be recognized as those members of THE FRIENDS who are present at either the regular or special meetings.

Section V: Voting
Vote required – unless otherwise required by law or this Constitution – on any action, may be taken by a majority vote of the members present. No member shall vote by proxy. Only members in good standing are entitled to a vote.

ARTICLE VI: OFFICERS
Section I: Personnel
The officers of THE FRIENDS shall be President, Vice-President, Secretary and Treasurer. The officers and committee chairpersons shall be considered as the Board of Directors.

Section II: Nominations
The Nominating Committee, named by the Board of Directors, shall present a single slate of candidates, to be presented and voted on at the annual meeting.

Section III: Terms of Officers
Officers shall be elected for a two (2) year term with the term beginning in January of the election year.
Section IV: Vacancies
Vacancies may be filled temporarily by the Board of Directors. A member shall fill a vacancy until the next election of a general slate of officers.

Section V: Duties of Officers
President: Shall preside at all general and special meetings of THE FRIENDS; shall preside over all regular and special Board meetings; shall be official representative to the Pulaski County Library Board; shall oversee all programs and projects of THE FRIENDS and keep the staff of the Libraries informed of all such activities. The President will be the official representative and spokesperson for THE FRIENDS. The President, with the Board of Directors approval, may create or abolish committees. Only upon resolution of a tie vote, shall the President have an official vote.

Vice-President: Shall assist the President in general supervision of THE FRIENDS; shall serve in an executive capacity upon the absence of the President and shall be responsible for publicizing the meetings.

Secretary: Shall take minutes of all general and Board meetings and be responsible for correspondence and sending articles to the local newspapers after each meeting.

Treasurer: Shall keep and report accurate records of all financial transactions of THE FRIENDS and shall notify members of dues.

ARTICLE VII: BOARD OF DIRECTORS
Section I:
May consist of President, Vice-President, Secretary, Treasurer, Immediate Past President and Standing Committee Chairpersons.

Section II:
Standing Committees may be Publicity, Membership, Program, Nominating and Project.

ARTICLE VIII: FISCAL POLICIES
Section I: Dissolution
In the event of dissolution of THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC., its assets, remaining after payment of all debts and liabilities, shall be distributed to the Pulaski County Library System for a purpose to be determined by the Library Board.

ARTICLE IX: PROVISION FOR AMENDMENT
This Constitution shall be amended by a majority vote of the members present at a general meeting of THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC.

HISTORICAL DATA:
The first meeting of the Friends of the Pulaski County Library, Inc., was held on September 8, 1979. The Charter was received and the bylaws were accepted on November 7, 1979. The current bylaws, as presented, include amendments which have been previously adopted.

Bylaws adopted April 16, 2013