

**CONSTITUTION AND BY-LAWS
OF
THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC.
2003 UPDATES & REVISIONS**

ARTICLE I:

The name of this organization shall be THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC., hereinafter referred to as THE FRIENDS.

ARTICLE II:

Section I: Purpose

The purpose of THE FRIENDS is exclusively educational and charitable in nature and is

To promote interest in the Pulaski County Library System,

To educate the members and the community about the services provided for them by the Library,

To support the library with voluntary efforts and financial help wherein possible.

Section II: Policies

Shall be in harmony with the policies established by the Pulaski County Library and with its Board of Directors.

ARTICLE III: MEMBERSHIP

Section I: Classes of Membership

All residents of Pulaski County and those eligible to hold library cards in the Pulaski County Public Library System are eligible for membership. Categories are: Individual, Family (husband, wife or other adult members of the same household) Senior (65+), and Commercial.

ARTICLE IV: DUES

Section I: Annual Dues

Senior	\$5.00
Individual	\$7.50
Family	\$10.00
Commercial	\$25.00

Section II: Payment

Membership will run from January to January and upon receipt of payment to the Treasurer of THE FRIENDS, membership will remain in good standing until the following January. Those members joining in mid-year will pay the same dues as those joining in January.

Section II: Refunds

No refund of dues will be made to members who leave Pulaski County, Virginia. They will still be considered members in good standing until the end of the year.

ARTICLE V: MEETINGS

Section I: Frequency

There will be at least one (1) general meeting per year. The administrative year will be from April 1 through March December 31. The Board of Directors shall meet at least quarterly.

Section II: Special Meetings

Special meetings may be called by the Board of Directors

Section III: Notice of Meetings

All members shall be entitled to notice of all regular and special meetings.

Section IV: Quorum

Quorum shall be recognized as those members of THE FRIENDS who are present at either the regular or special meetings.

Section V: Voting

Vote required--unless otherwise required by law or this Constitution--on any action, may be taken by a majority vote of the members present. No member shall vote by proxy. Only members in good standing are entitled to a vote.

ARTICLE VI: OFFICERS

Section I: Personnel

The officers of THE FRIENDS shall be President, Vice-President, Secretary, and Treasurer. The officers and committee chairpersons shall be considered as The Board of Directors.

Section II: Nominations

The nominating committee named by The Board of Directors shall present a single slate of candidates, to be presented and voted on at the annual meeting..

Section III: Terms of officers

Officers shall be elected for a two(2) year term with the term beginning in April of the election year.

Section IV: Vacancies

Vacancies may be filled temporarily by the Board of Directors. A member shall fill a vacancy until the next election of a general slate of officers.

Section V: Duties of Officers

President: Shall preside at all general and special meetings of THE FRIENDS; shall preside over all regular and special Board meetings; shall be official representative, to the Pulaski County Library Board; shall oversee all programs and projects of THE FRIENDS and keep the staff of the Libraries informed of all such activities. The President will be the official representative and spokesperson for THE FRIENDS. The President, with The Board of Directors approval, may create or abolish committees. Only upon resolution of a tie vote, shall the President have an official vote.

Vice-President: Shall assist the President in general supervision of THE FRIENDS; shall serve in an executive capacity upon the absence of the President and shall be responsible for publicizing the meetings.

Secretary: Shall take minutes of all general and Board meetings and be responsible for correspondence and sending articles to the local newspapers after each meeting.

Treasurer: Shall keep and report accurate records of all financial transactions of THE FRIENDS and shall notify members of dues.

ARTICLE VII: BOARD OF DIRECTORS

Section I:

May consist of President, Vice-President, Secretary, Treasurer and Standing Committee Chairpersons.

Section II:

Standing Committees may be Publicity, Membership, Program, Nominating and Project.

ARTICLE VIII: FISCAL POLICIES

Section I: Dissolution

In the event of dissolution of The FRIENDS OF THE PULASKI COUNTY LIBRARY, INC. its assets, remaining after payment of all debts and liabilities, shall be distributed to the Pulaski County Library System for a purpose to be determined by the Library Board.

ARTICLE IX: PROVISION FOR AMENDMENT

This Constitution shall be amended by a majority vote of the members present at a general meeting of THE FRIENDS OF THE PULASKI COUNTY LIBRARY, INC.

HISTORICAL DATA:

The first meeting of the Friends of the Library, Inc. was held on September 5, 1979. The Charter was received and the by-laws were accepted on November 7, 1979. The current by-laws, as presented, include amendments which have been previously adopted.