

Pulaski County Library System
Board of Trustees Meeting
February 26, 2019

Charles and Ona B. Free Memorial Library

Trustees Present: Lynne Clark, Chair; Margaret Spradlin; Jan Booker; Parks Lanier, Jr.; Jennifer McCarthy; Drew Foxx; Meagan Pratt

Trustees Absent: Lora Covey; Kevin Siers

Staff Present: Taylor Quesenberry, Carol Smith, Sally Warburton

- I. Call to Order and Welcome: Lynne Clark called the meeting to order at 4:30pm at the Charles and Ona B. Free Memorial Library. She welcomed Taylor Quesenberry who has been hired for the Youth Services Assistant position.
- II. Approval of Minutes: Margaret made a motion to approve the minutes of November 27, 2018 as written. Jennifer seconded the motion which passed.
- III. Library Reports: Copies of the following reports are filed at the Pulaski County Public Library with the minutes of the meeting:
 - A. Expenditures
 - B. Statistics
 - C. Director
 - D. Dublin Branch
 - E. Public Services
 - F. Technology
 - G. Youth Services
- IV. Follow-up from Previous Meeting and Other Reports:
 - A. Staff Updates: Justine Farlow had her baby and will be off until mid- to late-April. Cassie Slaughter has been employed to fill the part-time cataloging position.
- V. New Business:
 - A. Financial Disclosure Statements have been completed by all of the Trustees present
 - B. Capital Improvements Plan: Clay Howlett of County IT is planning the security system for the libraries. There may be CI funds for painting the Dublin Library. Jenafer asked about painting the outside woodwork.
 - C. Local budget: Sally has requested flat funding the library system. County Administration has given the library system a car for the use of library staff. There are additional budgeted items for the upkeep & insuring of the automobile, but this will be offset by less need to reimburse staff for using their own cars. Jenifer suggested a decal or magnetic logo to identify the car as a library vehicle.
- VI. Adjournment: There being no further business to bring before the Board, Jan Booker moved for adjournment. Megan seconded the motion which passed unanimously.

Respectfully submitted,
Lynne Clark, Chair
Sally Warburton, Recorder

Approved: March 26, 2019