

Pulaski County Library System

Board of Trustees Meeting

4:30 pm

April 26, 2016

Charles and Ona B. Free Memorial Library

Trustees Present: Margaret Spradlin, Vice-Chair; Parks Lanier, Jr.; Nancy Hudson; Penny Golden

Trustees Absent: Larua Walters; Meagan Pratt; Robert Bopp; Rachael DeHaven; Thomas Brewster

Staff Present: Carol Smith; Sally Warburton

- I. Call to Order and Welcome: Margaret Spradlin called the meeting to order on Tuesday April 26, 2016 at 4:30 pm at the Charles and Ona B. Free Memorial Library. She welcomed new member Penny Golden to the Board and expressed the Libraries' appreciation of her volunteering to serve the community in this manner.
- II. Approval of Minutes: After reviewing the minutes of February 23, 2016, Parks Lanier made a motion and Penny Golden seconded the motion to accept the minutes of as written. The motion was passed by those present. Since a quorum was not present at the March meeting the minutes of March 29, 2016 were accepted without a vote.
- III. Library Reports: The following reports were reviewed by the Trustees and a copy of each is filed with the record of this meeting.
 - A. Expenditures
 - B. Statistics: Trustees asked for an explanation of what is done with books that are discarded from the system. These books are sold at the Friends of the Library Book Sales or online sales, donated to various organizations like the jail and prison and Good Will and the Restore. The Pulaski Library books have been shifted to meet changing needs of our community with more space given to Large Type books and adult fiction and less space for non-fiction. Weeding is an ongoing enterprise to maintain space for new books.
 - C. Director: Trustees appreciated the addition of The American Library Association State of the Library being included in the Library Board Packet this month. They discussed the books that are still being challenged. Sally updated her report that staff will not be travelling to West Virginia for training on the new circulation system as local training has been determined to be sufficient. This led to a question of continuing education which is provided through a multitude of webinars and online classes as well as workshops, conferences, professional journals and area meetings.

- D. Dublin Branch
 - E. Youth Services: The Writing Contest entries are in the judges hands. Jena Hardy, Youth Services Coordinator, is looking into the winners being published in area newspapers
 - F. Technology
- IV. Follow-up from Previous Meetings and Other Reports
- A. Policy: NRPLCoop Reciprocal Agreement: The New River Public Libraries Cooperative (NRPLCoop) share a library card which can be used at other member libraries upon acceptance into each library's database. There is not a courier service at this time. The possibility of sharing materials was discussed. Parks moved to accept the Reciprocal Borrowing Agreement and Penny seconded the motion which was passed by those present.
 - B. Retirement of Lucy Glenn: begins May 1, 2016
 - C. Library Endowment Fund: it was reported in the March minutes that there was \$10,265.73 in the Library Endowment. This has been corrected by the Community Foundation in a letter dated April 8, 2016 to be \$11,274.23 with a \$400.00 payout of funds this year.
- V. New Business
- A. Proposed Budget for 2016-17 was presented to the board
 - B. 5-Year Strategic Plan was presented to Board Members. The vote for acceptance was tabled until May in order to allow Trustees time to review the plan.
- VI. Adjournment: Carol Smith suggested that a defibrillator that is stored on the 3rd floor of the court house be requested for the Pulaski Library. Sally has asked County Emergency Services about this piece of equipment. They did not recommend moving it as it is outdated. There being no further business, Nancy Hudson moved for adjournment at 5:15 pm. Penny Golden seconded the motion which was passed.

Respectfully submitted,
Margaret Spradlin, Vice-Chair
Sally Warburton, Recorder

Approved: May 31, 2016