

Pulaski County Library System  
Library board of Trustees  
Minutes  
April 27, 2010  
Charles and Ona B. Free Memorial Library  
Dublin, Virginia

Trustees Present: Nancy Hudson, Chair; Mason Vaughan, Jr., Vice-Chair; John Freeman; Laura Walters; Elinor Farmer; Joseph Slaughter

Staff Present: Sally Warburton, Director; Carol Smith, Technology Coordinator; Mia Catron, Branch Manager

Trustees Absent: Danny Collins; Martha Jackson; Tom Brewster, Acting Superintendent of Schools

- I. Call to Order and Welcome: Chair Nancy Hudson called the Pulaski County Library Board of Trustees meeting to order at 5:00 p.m. on Tuesday, April 27, 2010 at the Charles and Ona B. Free Memorial Library.
- II. Approval of Minutes – March 30, 2010: The Board reviewed the minutes of March 30, 2010. John Freeman requested the correction of the spelling of Martha Jackson’s name under the Dublin Library Report. A motion was made by John Freeman and seconded by Laura Walters to approve the minutes as written with that correction. The motion was passed by the Trustees present.
- III. Library Reports: The following reports were reviewed by the Trustees present. A copy of each report is filed with the records of this meeting at the Pulaski County Public Library.
  - A. Expenditures
  - B. Statistics: Sally Warburton presented an additional report of the statistics of use of the OverDrive downloadable audio books. This will be added to the statistics report in the future.
  - C. Financial Statement – Dublin Library Cat
  - D. Dublin Library Report: Board members commented on the 20<sup>th</sup> Anniversary Reception for the Dublin Library and thanked Mia Catron and staff for their efforts.
  - E. Technology Report: Carol Smith reported on the Southwest Times Project. To date we have aprox. \$4000 in donations. Laura Walters suggested that the Town of Pulaski be contacted to add it to their Facebook page. Nancy Hudson asked about the funds in the Library Foundation but no action was taken. Other ideas for raising funds that were mentioned was the Community Foundation and Walmart and other store grants, as well as a Friends of the Library sponsored fundraiser like a pancake breakfast. John Freeman suggested contacting Sue Hubble of the Dublin United Methodist Church to be added to their Wednesday Night Program presenter list. Elinor Morgan suggested an article in the Roanoke Times Current.
  - F. Youth Services Report

G. Director's Report: Sally Warburton gave a short explanation of the Virginia Libraries' Snapshot Day.

IV. Follow Up from Previous Meeting and Other Reports

A. FY 2010/11 Budget: No additional information

B. Dublin Library 20<sup>th</sup> Anniversary Celebration: See Branch Report.

C. Southwest Times Project: See Technology Report.

D. Staff Evaluations: Elinor Farmer requested that the Library Board of trustees enter into a closed meeting session for the discussion of personnel matters in accordance with the Code of Virginia, Section 2.2-3711(A)(1). A motion was made by Elinor Farmer and seconded by John Freeman to enter closed meeting session to discuss the yearly evaluation of the director. The motion was passed unanimously by Trustees present. Return to Open Session: Laura Walters made a motion to return to open session of the meeting. John Freeman seconded the motion and it was passed unanimously by Trustees present.

Certification: Elinor Farmer made a motion to certify, in conformance with the Virginia Freedom of Information Act, that the Library Board of Trustees had convened a closed session on April 27, 2010 and that the closed session was conducted in conformance with Virginia law, and that to the best of each Trustee's knowledge only business matters lawfully exempted from open meeting requirements by Virginia law were discussed and only matters identified in the motion of closed session were heard, discussed or considered by the Library Board of Trustees. The motion was seconded by John Freeman and unanimously approved by Trustees present.

V. New Business

VI. Adjournment: There being no New Business, Chair Nancy Hudson entertained a motion to adjourn the Library Board of Trustees at approximately 6:00 p.m. Mason Vaughan moved to adjourn. John Freeman seconded the motion. The motion was unanimously approved by the Trustees present.

The next scheduled meeting of the Library Board is Tuesday, May 25, 2010 at 5:00 p.m. at the Pulaski Public Library.

Respectfully submitted,  
Nancy Hudson, Chair  
Sally Warburton, Recorder

Approved: \_\_\_\_\_